

Mary's Place

1. **Change in office hours and open to the public by appointment only**

The office hours will be from 12:00 PM to 5:00 PM Monday through Saturday. We will have the office staffed during these times to help have daily communication with our guests to ensure they are healthy and safe. This will also be a time where regular workloads will continual. You can call (715) 650-8012 in cases of emergencies.

We will be open to public by appointment only. We are constantly looking to help those in need and be open to receiving donations. We will continue to meet with people, but to protect the house we will be inviting people into the office by appointment only. This will mean the doors to office will stay locked. If someone comes to the door during office hours, there will be signage indicating that they call to make an appointment. We will take the calls and select appointment times that are advantageous to those calling. We will continue to work with law enforcement, fire fighters and emergency personnel to ensure they have access to the house when or if needed.

2. **Donation items that could be given**

We are in use of toilet paper, paper towels, hand sanitizer, soap, cleaning supplies for the house, food for the pantry and as always cash gifts are welcome for operational use.